

SWPPI Progress Report
 St. Clair County Community College - SCC Nested Jurisdiction
 October 1, 2009 - September 30, 2011

Permit Requirement	Responsibility	Best Management Practice	Schedule	2010 Reporting	2011 REPORTING	Met Benchmark?
	SC4			(Oct. 1, 2009 - September 30, 2010)	(Oct 1, 2010 - Sept 30, 2011)	
TMDLs	N/A	No Ecoli or Phosphorous TMDLs were developed in the urbanized portion of the NEW at the time of permit application.	N/A	N/A	N/A	N/A
Public Participation Process	√	<u>Watershed Meetings</u> : Participate in watershed advisory group and subcommittee meetings	6 NEW WAG mtgs/yr.	SC4 was not able to attend any watershed meetings. Their storm water representative changed to Tom Donovan, Director of Physical Plant.	SC4's attendance at mtgs dramatically improved. SC4 attended 5 out of 6 meetings held (83%).	√
	√	<u>Board Presentations</u> : Provide a presentation to elected officials and/or staff.	1 presentation/yr.	The SCCHD provided a presentation covering storm water permit activities to the SC4 board of directors on 8.12.10.	members focused limited resources on revising the PEP, IDEP and SWPPIs because of the withdraw of 2008 draft permit. A presentation will be provided to the board and/or staff by watershed rep in early 2012	1 of 2 presentations
	√	<u>Newsletters</u> : Send Blue Watershed News to stakeholders via email or post mail.	2 editions /yr.	2 editions of the Blue Watershed News was distributed in both 2010 and 2011 to hundreds of residents throughout the county.	1 edition (Fall 2011) of the Blue Watershed News was sent out across the county including to City council members, teachers, and residents who have signed up to receive the newsletter.	√
	√	<u>Website</u> : Maintain www.sccwater.org with current watershed information and contact info links.	Update 4xs/ yr.	The SC4 website, community page - going green page has the link - www.stclaircountystormwater.org on the site for visitors. The SC4 website receives approximately 1.1 million hits per year.	www.sc4.edu has a link to www.sccwater.org, semcog.org and will plan to add a link to www.sccwater.org.	√
	√	<u>NEW Memo</u> : Develop a Watershed Memo and distribute to municipal and school officials in the Northeastern Watersheds (NEW).	1 memo /yr.	The NEW developed a watershed memo and distributed it to the SC4 board members.	Annual memo not provided. NEW WAG members focused limited resources on revising the PEP, IDEP and SWPPIs because of the withdraw of 2008 draft permit. They decided the memo was repetitive of info provided in the Blue watershed newsletter and its sent to the same elected officials they were targeting with the memo. They revised the PPP to not include an annual memo	1 of 2 memos.
	√	<u>Focus Group Meetings</u> : Participate in NEW focus group mtgs	2 focus group mtgs. 2012	No activity	No actions. Revised PPP does not have focus group meetings or questionnaire because revision of the WMP is no longer required until a new permit is developed.	No longer applicable
	√	<u>Questionnaire</u> : Develop and distribute questionnaire for revising the NEW WMP.	Develop 1 questionnaire 2012			

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	SC4			(Oct. 1, 2009 - September 30, 2010)	(Oct 1, 2010 - Sept 30, 2011)	
Public Education Plan	√	<u>Educational Materials</u> : Distribute various materials via community events and lobby displays including but not limited to brochures, magnets, stickers & posters.	600 pieces of material/ yr.	Educational materials were distributed through the website, brochures and flyers through the college center, student government, and classrooms - Biology and chemistry and also in the various campus buildings. A total of 600 were distributed throughout the campus over the course of the year.	SC4 provided 30+ educational materials in several location around campus. Replenish supply regularly when SCC provides materials at NEW-WAG meetings. Main distribution point is located in College Center Building. Brochures were also distributed at the SC4 Wellness Expo (4/7)	√
	√	<u>Water Quality Displays</u> : Provide water-quality themed displays at public events and/or facilities upon request.	3 events/ yr.	SC4 developed a display about SCC's watersheds and the Stream Leaders monitoring program for the library and kept on display from November 2009 - January 2010.	No displays this year.	√
	√	<u>Newsletters</u> : Distribute information/ notices about watershed education and activities via newsletters.	2 editions of newsletters/ yr.	The SCCHD developed and distributed 2 editions of the Blue Watershed Newsletter in both 2010 and 2011 and sent it to hundreds of county residents.	1 edition (Fall 2011) of the Blue Watershed News was sent out across the county including to City council members, teachers, and residents who have signed up to receive the newsletter.	√
	√	<u>Watershed Road Signs</u> : Coordinate and install watershed road signs purchased by other permittees.	2 new signs by 2013	No new watershed road signs installed.	No new watershed road signs installed.	2 signs
	√	<u>Mass Media Outreach</u> : Contact Radio, TV stations, video, websites or develop press releases with watershed messages.	5 contacts with media/ year	Times Herald newspaper articles 2/3/10, 2/23/10, 3/14/10, 4/17/10, 5/17/09, 6/13/10, and 8/19/10; Blue Water Beat 4/10; WPHM radio 4/15/10, WGRT radio 6/1/10	SC4 released newspaper articles regarding green infrastructure, most recently with the Port Huron Times Herald August 11, 2011 and September 25, 2011.	√
	√	<u>Website</u> : Maintain access to updated education resources via www.sccwater.org	1000 website hits/ year.	The SC4 website/ community/ going green pg. maintains link to www.sccwater.org. SC4 website receives approximately 1.1 million hits/ yr. There were 5,613 hits to the SCC stormwater website	SC4 website receives approximately 1.1 million hits/ yr. <u>County</u> : There were 11,911 hits to the website.	√
	√	<u>Water Quality Hotline</u> : Promote and maintain a 24-hour anonymous tip line for reporting pollution problems through magnet distribution.	report #s annually	20 messages retrieved via county hotline re: water quality concerns and septic complaints.	40 messages were retrieved from the hotline; 20 sewage related and 20 beach related.	√
	Distribute 20 magnets/yr.		No magnets distributed this year.	Magnets were made available at several educational displays on campus. 20+ magnets distributed.	√	

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√		<u>School Programs</u> : Provide presentations to a wide array of community audiences across SCC.	12 presentations/yr.	County-wide presentations were given at SC4 Free College Day (4/10/10), St. Clair County Master Gardener classes (2/24/10 & 3/10/10), and Stream Leaders (2/25/10 & 9/22/10)	10 presentations were given to 270 people across the county re: water quality, pollution prevention and LID mgt techniques.	√
√		<u>Public Events</u> : Participate and/or promote county-wide events such as Earth Fair, River Day, Native Plant Sale, Stream Leaders, HHW Collection Day, Adopt-A-Road, and Adopt-A-Stream	2 events/ yr.	SC4 participated in Earth Fair with activities and displays from the Green Team, Alternative Energy Program and Engineering Program (4/16 & 4/17/10)	Green Team participated in Earth Fair, Goodells County Park April 16 & 17, 2011. SC4 hosted the Wellness Expo (4/7) which over 200 people attended and picked up water quality brochures.	√
√		<u>Certified Professional Trainings</u> : SC4 will host online professional training courses targeted to students, construction contractors and developers.	Ongoing throughout permit cycle	Green construction courses were offered through the Workforce Training Institute (Fall 2010). The classes did not have any attendees register and were cancelled. Additional courses will be offered in the Winter, Spring and Summer terms.	Different green construction courses were offered through the Workforce Training Institute (Fall 2011). Unfortunately the classes did not have any attendees register again and were cancelled.	√ (classes offered but no students)

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Illicit Discharge Elimination Program	√	<u>Regulatory Method</u> : SCC's nested jurisdictions do not need a formal regulatory policy because their systems are only for school properties. Notification of illicit discharges and correction will be performed internally. An internal policy prohibiting illicit discharges and correcting ones found in a timely manner will be developed.	N/A	SCC's nested jurisdictions do not need a formal regulatory policy because their systems are only for school properties. Notification of illicit discharges and correction will be performed internally. An internal policy prohibiting illicit discharges and correcting ones found in a timely manner will be developed.	N/A	N/A
	√	<u>Map of Discharges</u> : Maps of nested jurisdiction's discharge points have been included with SCC's IDEP. The SCCHD will complete mapping of nested jurisdiction properties' in 2011.	09/01/2011	Complete. A map of SC4's discharge points was included with SCC's 2010 and 2011 IDEP.	Complete. No activities.	√ COMPLETE
	√	<u>Screening</u> : Perform dry weather screening (as defined and prioritized in the SCC's IDEP) at each MS4 discharge point	1x/ 5yrs beginning 09/01/10	No activities. The City of Port Huron dye tested SC4 as part of sewer separation and no cross connections were found.	SC4 will screen their discharge points in 2012.	Screening planned for 2012.
	√	<u>Notify Partners (w/i 1 month)</u> : Notify the DO, RC, HD, BOM, and/or PARC as applicable when illicit discharges are detected during screening.	As illicit discharges are detected			
	√	<u>Confirm Source (w/i 13 months of detection)</u> : Locate source of illicit discharges detected during screening through additional sampling, dye testing, video, and/or smoke testing.	within 13 months of detection.			
	√	<u>Procedure for Elimination</u> : Develop procedure and tracking system for eliminating illicit discharges identified.	9/1/2011	SCC's nested jurisdictions will track all screening, source identification and correction activities on a spreadsheet.	SCC's nested jurisdictions will track all screening, source identification and correction activities on a spreadsheet as outlined in SCC's 2011 revised IDEP	√
	√	<u>Correct illicit discharges</u>	As illicit discharges are found	This will only be necessary if we suspect illicit connections during screening.	No activity. Nothing to correct.	√
	√	<u>IDEP Training</u> : Develop program to train staff involved in IDEP or field staff with potential for witnessing illicit discharges	1x/5 yrs; new employees 1st yr.	No activities this year. Plan to attend training in March 2011.	3 SC4 staff attended the Mar 2011 Training workshop sponsored by SEMCOG and the SCCHD. IDEP training topics were covered in this workshop.	√

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Post Construction Controls	√	<u>Post Construction Storm Water Policy</u> : SCC's nested jurisdictions informally adopted the 2004 Rules of the St. Clair County Drain Commissioner as their post construction requirements as part of SCC's permit application in 2008. These post construction policies will be finalized by 9/1/2011.	09/01/2011	SCC's nested jurisdictions informally adopted the 2004 Rules of the St. Clair County Drain Commissioner as their post construction requirements as part of SCC's permit application in 2008. These post construction policies need to be finalized in 2011.	In the fall of 2011, permission to adopt the Drain Rules was received from the current Drain Commissioner. The revised 2011 SWPPI proposes the final ordinance or amendment to ordinance due by 5/2012. As part of any campus construction project, SC4 designs post-construction controls.	Adopt Post const policy 5/2012
	N/A	<u>BMP Tracking</u> : Educational Institutions do not review private developments. A list of the storm water structural controls that are located on SCC's nested jurisdiction properties and an inspection and maintenance schedule is included in Appendix C as their Storm Water Structural Control Summary.	N/A	N/A	N/A	N/A
Construction Controls	√	<u>Notification Procedure</u> : Procedure to receive and consider complaints from the public regarding sediment or other pollutants being discharged from construction activity in violation of Part 91 and a procedure to notify the SCCHD and DNRE as appropriate.	09/01/2011	Any soil erosion and sediment control complaints on school properties are dealt with internally.		√
	√	<u>Site Plan Review</u> : All nested jurisdictions will apply for a SESC permit from the SCCHD to meet the requirements of Part 91 of the Michigan Act	Ongoing	SC4 follows the requirements of Part 91 of the Michigan act in regards to applying for a soil erosion permit from the SCCHD on applicable new and redevelopments.		√
	N/A	<u>Implement SESC Program</u> : The SCCHD implements a Soil Erosion and Sediment Control program to meet the requirements of Part 91 of the Michigan Act on behalf of the municipality. The SCCHD will maintain record of the # of permits/ year and the last SESC audit and pass/ fail status.	N/A	N/A Reported on by SCCHD. Please see the SCCHD's SWPPI progress report for SESC stats and pass/ fail audit status for their SESC program.		N/A

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Pollution Prevention (P2) & Good Housekeeping	Employee /Contractor Training						
	√	<u>Employee Training</u> : Conduct training for staff associated with potential storm water pollutant sources on the following topics as applicable: 1) park and open space maintenance; 2) fleet and building maintenance; 3) New construction and land disturbances, 4) storm water system maintenance; and 5) any other storm water pollution prevention topics such as salting and spill response.	1x/ 5yrs; new employees 1x/ 1st yr	No activities. Plans to attend employee training in 2011.	3 SC4 staff attended the March 2011 training workshop sponsored by SEMCOG and SCCHD. All of the education training topics listed for this activity were covered in this workshop. Dan Wallace Certified Stormwater Operator - Industrial Site #I-11337. February 2011, 6 staff trained in winter maintenance, including salt storage and reduced use for de-icing.	√	
	√	<u>Contractor Training</u> : Develop specifications that require training of contractors on topics 1) - 5) mentioned above as applicable to project.	9/1/2011	All applicable bids/contracts will have storm water management training requirements for contractors, as applicable to the project.		√	
	Structural Storm Water Control Effectiveness						
	√	<u>Structural SW Control Summary</u> : A summary of all municipal properties and structural storm water controls owned or operated, and maintained by nested jurisdictions has been included as Appendix C. This list will be refined and resubmitted with the first progress report on 9/1/2011.	9/1/2011.	The SW Structural Control summary was developed for PHASD as part of the SWPPI.	The 2003 permit does not require SW structural control summaries. The 2011 revised SWPPI eliminates this task. The campus improvements project parking lots included rain gardens and bio-retention swales which detain storm water runoff, provide vegetative filtration, and groundwater infiltration. Structural controls include catch basins at minimum 6 inch depth of detention. These facilities are regularly maintained and observed. Not even the snow melt or most intense rain storms in 2011 caused the water to overtop the overflow structures.		No longer applicable
	√	<u>Structural Storm Water Maintenance</u> : The list of municipal properties and structural storm water controls attached as Appendix D, includes an inspection and maintenance schedule and will be refined and resubmitted with its first progress report on 9/1/2011		The SW structural Control summary has an inspection and maintenance schedule.			
	√	<u>Update Summary</u> : The summary of municipal properties, structural storm water controls, and maintenance and inspection schedules will be updated with each progress report.	09/01/11 & 9/1/2013	The director reviewed the list and has no additions at this time.			

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Pollution Prevention & Good Housekeeping	Structural Storm Water Control Effectiveness					
	√	<u>TSS Load Reduction Calculation</u> : Calculate load reductions	9/1/2011 & 9/1/2013	SCCHD and SEMCOG plan to assist with this activity in 2011.	No activities. The 2003 permit does not require TSS loading calculations. The 2011 revised SWPPI eliminates this task. SC4 implemented a class on water quality, motoring runoff from 2 buildings on campus.	No longer applicable
	√	<u>Disposal Procedure</u> : Develop procedures to dispose of operation and maintenance waste in accordance with Part 111, Part 115 and Part 121.	09/01/2011	Several disposal procedures were developed and documented in the SC4 SWPPPs.	SEMCOG and the SCCHD plan to provide a training workshop on disposal procedures in 2012. Will adopt more disposal procedures as info is provided and as applicable.	√
	Roadway, Parking Lots and Bridges					
	N/A	<u>Inspect and Clean Street Catch Basins</u> : The SCCRC maintains all primary, secondary and state road catch basins.	N/A	N/A	N/A	N/A
	√	<u>Inspect and Clean Parking Lot Catch Basins</u> : Inspect 20% of catch basins/ yr. and clean as needed.	~20%/ yr.	Inspection completed. Two basins, north lot, MTEC Building circle drive, found to be in need of cleaning. Will be cleaned November 2010.	The campus improvement project of 2010, 14 catch basins and 1240 feet of storm sewer were cleaned. In 2011, catch basins were inspected where site improvements are planned, to continue into 2012.	√
	N/A	<u>Sweep Streets</u> : The SCCRC sweeps all local, county and state roads within municipality and will report results of street sweeping in its progress reports.	N/A	N/A	N/A	N/A
	√	<u>Sweep Parking Lots</u> : Sweep parking lots and access drives within jurisdiction. Parking lots will be inspected and swept as needed.	inspect 1x/yr; sweep as needed	Lot inspected. No sweeping needed. Will inspect again in the spring.	Facilities staff regularly manually sweeps, collects garbage and goose droppings.	√

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Pollution Prevention & Good Housekeeping	Roadway, Parking Lots and Bridges continued					
	√	<u>Snow Removal and Disposal - Parking Lots and Access Roads:</u> 1) Snow will be stored in areas that are not over catch basins or next to waterways; 2) Remove sediment and debris from storage area after spring thaw; reseed as necessary.	Ongoing	Snow was stored in areas away from catch basins and waterways.	Snow was stored in areas away from catch basins and waterways. SC4 implemented winter maintenance plan.	√
	N/A	<u>Stabilize Erosion (Road ROW):</u> The SCCRC stabilizes erosion along roads and bridges within the Road Right of Way and will report activities in its progress reports.	N/A	N/A	N/A	N/A
	N/A	<u>Stabilize Erosion (open waterways/ drains):</u> Stabilize banks of open drains or natural waterways on nested jurisdiction properties.	N/A	N/A. There are no open waterways or drains on campus.		N/A
	√	<u>Salt and Sand Storage/ Application:</u> Salt and salt/sand mixtures are stored in a covered facility and employees receive salting application education.	Ongoing	All salt stored indoors. Inspection completed with Huron Consultants.	All salt is stored indoors in separate 50 lb. bags. SC4 implemented winter maintenance plan. Used less than half the average amount of salt, despite a seemingly harsher than average winter.	√
	N/A	<u>Dust Control BMPS:</u> The SCCRC applies chloride to street/ roads as requested by municipalities. Currently there are no dust control problems on any nested jurisdiction properties.	N/A	N/A	N/A	N/A
	N/A	<u>Cole Tar Emulsions:</u> Develop policy to not use coal tar emulsions for sealing asphalt surfaces	N/A	Not being enforced during this permit. Waiting for guidance from DNRE/DEQ for alternative products that should be used.	N/A. This activity was removed from the 2011 revised SWPPI.	N/A
	Fleet Maintenance and Storage Yards					
	√ complete	<u>Storm Water Pollution Prevention Plans (SWPPPs):</u> A SWPPP/PIPP was developed for the PHASD Maintenance/ Transportation Facilities & is included in Appendix E. A SWPPP for SC4 and a SWPPP/ PIPP for the ACSD will be submitted to the DNRE by 10/1/2010.	09/01/2010	Complete. Submitted to the DNRE in September 2010 with the SWPPI.	Complete in 2010	√

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Pollution Prevention & Good Housekeeping	Fleet Maintenance and Storage Yards continued					
	√	<u>Certified Storm Water Operator</u> : Managers who oversee the fleet maintenance and storage yards will obtain storm after operator certification. The PHASD currently has certified operators at their facilities. SC4, ECSD and ACSD staff will obtain Storm Water Operator certification in 2011.	1x certification; renewal/ 5 yrs.	The Director of the Physical Plant plans to obtain Storm Water Certification at a training workshop being planned in SCC on March 24, 2011.	3 SC4 staff attended the March 2011 training workshop sponsored by SEMCOG and SCCHD. Dan Wallace Certified Stormwater Operator - Industrial Site #-11337. February 2011, 6 staff trained in winter maintenance, including salt storage and reduced use for de-icing.	√
	√	<u>SWPPP Inspections and Activities</u> : Maintain a log of all inspections, BMPs and training activities, and annual review and/or revisions	monthly, 6 month and annual inspections	SWPPP inspections have been completed and kept on file with the SWPPP at the maintenance garage.		√
	√	<u>Fleet Maintenance Activities</u> : Maintain vehicles and equipment for clean and effective operation to prevent impacts on storm water quality.	ongoing	Maintenance logs are kept on file.		√
	√	<u>Fleet and Equipment Washing</u> : Wash vehicles and equipment at facilities where grey water is treated. All vehicles at the PHASD are washed in a wash bay connected to the sanitary system. The ACSD is currently investigating options to comply with this requirement.	ongoing	<ul style="list-style-type: none"> • All vehicles are washed off site. • Lawn tractors are rinsed off on the grass. Their under carriage is washed at a private car washing facility 1x/year in the fall. • Wash tickets for washing off site are kept on file. 		√
	√	<u>Refuse BMPs</u> : Inspect dumpster(s) for leaks and clean up loose refuse found around dumpsters.	monthly	Dumpsters are inspected monthly as part of SWPPP.		√
	N/A	<u>Oil/ Water Separator</u> : Clean out and dispose of waste. Currently there is only one oil water separator at the RC's Central Service Center.	N/A	N/A SC4 does not have an oil/water separator.	N/A	
	√	<u>Spill Response</u> : Provide spill response materials and training at each fleet maintenance and storage yard facility with a SWPPP or SWPPP/PIPP.	1x/ five years; new employee 1st yr	No activity.	SC4 will go over the spill response plan in the SWPPP at a staff meeting and use a sign in sheet for documentation, 2012.	Go over spill plan

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Pollution Prevention and Good Housekeeping	Manage Vegetative Properties					
	√	<u>Staff Training:</u> Educate municipal staff on the proper storage, handling and use of pesticides, herbicides and fertilizers. ACSD does not use pesticides, herbicides; just fertilizer.	1x/5 yrs; new staff 1st yr	No activities. Plan to attend employee training in 2011.	3 staff attended the March 2011 training workshop sponsored by SCCHD and SEMCOG. Landscaping activities were covered.	√
	√	<u>Contractor Training:</u> Require contractors to be properly trained on the proper storage, handling and use of pesticides, herbicides and fertilizers	Specifications by 9/1/2011	SC4 hires licensed commercial contractors to apply fertilizer and/or pesticide and this requirement is in bid/contracts.		√
	√	<u>Fertilization:</u> A soil test will be performed once every four years prior to application to determine the amount and rate it can be applied, if at all. Develop policy that soil tests must be conducted prior to potential phosphorous applications. Provide employee education.	Soil test 1x/ 4 yrs and 1 SOP for fertilization by 9.1.2011	No activity recorded. Should be soil testing or not using phosphorous fertilizers.	SC4 has a non-phosphorus use policy.	√
	√	<u>Vegetation Management BMPs:</u> Mow to a height of above 3" and mulch all clippings. Develop Vegetative Management policy that states the BMPs that will be implemented in SCC landscaping activities.	Policy by 9/1/2011	All lawn areas are mowed 3" or higher. Clippings are mulched. 2010 Implemented rain gardens and bio-retention swales for vegetative filtration and groundwater infiltration. 2011 began Phragmites control.		√